

Emergency Response

General Information

Web Sources: To obtain basic emergency information, please refer to the following web sites and click on their emergency link:

Safety and Security Web site: <http://www.evansville.edu/safety/>

Residence Life Web site: <http://www.evansville.edu/residencelife/>.

Hard Copy Sources:

Academic and administrative departments have access to **Emergency Response Guide Flip Charts**. These quick reference guides are to be kept in an easily accessible location in the event of an emergency. While the Guide is not all-inclusive of the University's Emergency Response plan, it does provide the basic frame work for general response and notification in the event of an emergency.

Safety Coordinators

Every building on campus has a designated Safety Coordinator. The Safety Coordinator is responsible for implementing a system within their designated building to disseminate important information and implement appropriate procedures for an evacuation or lock-down of the facility. A listing of Safety Coordinators for each building can be viewed in the Emergency Response Guide Flip Chart or the University Directory.

Communication

The primary form of communication during a campus wide emergency is the **Ace Alerts Emergency Alert System**. When the Ace Alerts Emergency System is activated, emergency notification information is sent in the following manner: calls to campus IP phones, text messages, emails, campus housing speaker system, Active Threat Sirens (non-weather related), Visix digital signage, and AlertUS desktop on campus owned computers.

When an alert has been issued, the Building Safety Coordinators are responsible for activating their Building Emergency Response Plan, if appropriate. Local media will be used as appropriate.

Phone Numbers/Evansville Police Department

The University of Evansville has an office of Safety and Security that provides 24 hour service to the campus. The emergency number for the office of Safety and Security is **6911** or **471-6911** from a non-campus phone. Should an emergency situation develop, our first line of defense is with the Evansville Police Department, located within minutes of the campus.

To insure the maximum level of protection for our campus, it is essential that there be cooperation with the instructions provided by the Safety Coordinators, local authorities, and University officials. While we cannot plan for the unexpected, we can be prepared to respond in a way that lends itself to a positive outcome. For further questions please contact toe Office of Safety & Security at extension 2051.